

## Regular Meeting Minutes May 7<sup>th</sup>, 2024

The Regular Meeting of the Village of Ettrick Board of Trustees was called to order at 6:00 p.m. by Village President Marc Baures. Roll call was taken and the following were present: Trustees Josh Hanson, Kaylee Waldvogel, Pete Filla, Dan Molstad, Harold Olson and Baures. Also present: Deputy Clerk Beth Osborn and Public Works Director Courtney Kotlarz, Librarian Karla Dunnum and Village of Trempealeau Administrator Isaac Pooler;

The board opened with the Pledge of Allegiance;

Marc Baures verified that posting requirements were met;

### **(10) Minute Open Forum:**

Stacy Klein introduced herself to the board. She is currently a member of the Trempealeau County Board and will be running as a Republican Senate candidate for the 32<sup>nd</sup> District;

### **Report from the Public Works Department;**

A motion was made by Pete Filla, seconded by Dan Molstad to Adopt Resolution #24-02 to approve the Compliance Maintenance Annual Report. The motion carried 6 to 0;

### **New Business**

Village President Marc Baures swore in Trustees Josh Hanson and Pete Filla, elected on April 2<sup>nd</sup>, 2024 for the term beginning on April 16<sup>th</sup>, 2024;

A motion was made by Pete Filla, seconded by Harold Olson to open the Public Hearing on the renewal application of Ettrick Express Mart, LLC-Ann M. Pfaff, Agent for a Class A Liquor License and the renewal applications of Joyce J. Payne d/b/a Corner Pub; Ettrick Industries, Inc. d/b/a Ettrick Golf Club-Layne Anderson, Agent; Joshua S. Hanson d/b/a Hog Daddy's Bar & Grill; First & Main Eats & Beats, LLC –James M. Baron, Agent d/b/a First & Main Eats & Beats; Severson & Associates, LLC d/b/a The Grave Yard-Lori Severson, Agent and Seth D. Dale & Brittany J. Dale d/b/a Weiner's Bar for Class B Liquor Licenses for the period ending June 30<sup>th</sup>, 2025. The motion carried 6 to 0;

Librarian Karla Dunnum was present to give a report on Ettrick Public Library. Karla noted that she has been Ettrick Public Library Director since 2020. Karla gave a report on the WI Department of Administration Capital Project Fund, a grant program for local governments for projects for the construction of new or the renovation or expansion of existing libraries, community centers, or multi-purpose community facilities, and the purchase and/or installation of digital connectivity technology, devices and/or equipment to provide high-speed internet services, including remote options that will directly enable work, education and healthcare monitoring in response to the COVID-19 pandemic. She said that the current facility is 2,600 square feet, which is smaller than the optimal size for a library. The timetable is to have kids ready by July is near impossible with the resources currently available. She said that the ARPA grant money has a maximum of \$4.25 million for a construction project, but it cannot be part of the Ettrick Elementary School. It has to be a stand-alone building. A new facility would include private space, casual seating, storage, charging stations and a community space with a kitchenette with a handicap accessible door. Karla presented floor plan options. She said the steps to take would be to:

- 1) Find a site. She suggested a possible area would be the green space at Dusso Park;
- 2) Identify any other uses that the board would want to include;
- 3) Prepare a goal or mission statement;
- 4) Seek community input;

She said that Winding River Library System has a Grant & Project Manager to assist with the application and planning process. She said applications must be submitted by July and awarded in October. Start time for the endeavor would be 2025, with completion in 2026. After discussion, it was noted that if there is an overage in

expenditures, the village does not have the resources to cover those costs. They said the July deadline to submit the application is not feasible. They recommended Karla prepare long range goals for community review and input;

Village of Trempealeau Administrator Issac Pooler was in attendance to follow up on a correspondence from fall of 2023 regarding the condition of the municipal pool's condition and requested discussion on potential options for a collaboration between Trempealeau and the Village of Ettrick for contributions to maintain resident rates for non-resident users of the Village of Trempealeau pool. He presented a draft agreement outlining the fee structure options, and the terms and conditions for such an agreement. He said that currently daily open session rates for residents is \$3.00 and \$10.00 for non-residents. Resident Family Season passes are \$90.00. He noted that swimming lessons are free. The season pass cost to non-residents is \$230.00. He said the pool will open in June and a school bus brings swimmers to Trempealeau. Pooler said that he will begin to keep a count of how many Village of Ettrick residents use the pool. He noted that the cost to operate the pool is \$236.00 per hour. Stacy Klein noted that she knows of another municipality that covers the cost of the flat rate Family Pass. The board said they can post the matter to the village website to get feedback from the community. It was decided that the Finance Committee will meet to discuss the matter and contact the Village of Trempealeau with the meeting details;

A motion was made by Pete Filla, seconded by Kaylee Waldvogel to approve the applications of Ettrick Lions Club, Inc. for Temporary Class "B" Retailer's Licenses for the Village Parks, The Ettrick Lions Club grounds and for Ettrick Days. The motion carried 6 to 0;

The board reviewed the building permit application of Ettrick Lions Club to place a storage container at the Lions Club Grounds on Hwy. 53. A motion was made by Pete Filla to approve the application, after it is determined if the proposed area is indeed in the village limits. Harold Olson seconded the motion and it carried 6 to 0;

Public Works Director Courtney Kotlarz said the low bid to replace the curb and gutter on North Main St. from Game Time Park north to the Kris Stephenson property at 23086 N. Main St. came in at \$15,390.00. He said 125 feet of that would be at Game Time Park. After discussion, Marc Baures sent the matter to the Village Finance Committee to establish a financial plan. Courtney reported that there is \$17,000.00 in LRIP Project funds designated for Jackson Street available. The grant funds require that the village match that amount. Courtney also presented Compliance Maintenance Annual Report for their review;

### **Old Business**

The board reviewed the minutes of the regular meeting of the Board of Trustees held on April 9<sup>th</sup>, 2024. A motion was made by Dan Molstad, seconded by Kaylee Waldvogel to approve the minutes of the regular meeting as presented. The motion carried 6 to 0;

The board reviewed the checks written during April. A motion was made by Dan Molstad, seconded by Pete Filla to approve for payment voucher #'s 39552-39594 plus 3 EFT's and 1 auto payment in the amount of \$29,563.11 from the General Checking Account and voucher #'s 11063 to 11083 plus 1 auto payment in the amount of \$7,390.65 from the Water/Sewer Checking Account. The motion carried 6 to 0;

A motion was made by Dan Molstad, seconded by Josh Hanson to approve the Treasurer's Report for the month of April. The motion carried 6 to 0;

The board reviewed the complaints received. Ongoing multiple complaints continue to come in regarding the deplorable conditions at the Nick Dugard/Heather Freehling property at 15695 E. 2<sup>nd</sup> St. Marc noted that he directed Attorney French to send a letter to them and the matter is being addressed;

A motion was made by Pete Filla, seconded by Dan Molstad to adjourn the meeting at 7:25 p.m. The motion carried 6 to 0;

Beth Osborn

