

## Regular Meeting Minutes May 2<sup>nd</sup>, 2023

The meeting was called to order by Marc Baures at 6:00 p.m. and verification of posting requirements were made;

Roll Call was taken and the following were present: Trustees Kaylee Waldvogel, Pete Filla, Dan Molstad, Harold Olson, President Marc Baures, Maintenance Supervisor Courtney Kotlarz, Village Clerk Jane Jensen and Andrew Dannehy of the Trempealeau Co. Time. Trustees Josh Hanson and Dana Stoner were absent;

### **(10) Minute Open Forum:**

No one was present to speak in open forum;

### **Report from the Public Works Department;**

Courtney Kotlarz updated the board on the LRIP resurfacing project on South Pine St. from East 2<sup>nd</sup> Street to the corner at the end of 22771 S. Pine St. The Bid Notice is published in the Trempealeau Co. Times and bids will be opened on May 12<sup>th</sup>, 2023. The project has will cost approximately \$20,000.00 to \$30,000.00. The Village is eligible for approximately \$9,000.00 in LRIP funds. Courtney said that the alley behind the village office needs to be resurfaced. He said the village is responsible for 16 feet at a cost of about \$4,000.00. The neighboring land owners are responsible for the remainder of the \$15,000.00 project. Courtney has talked to them and they are all in favor of paying their portion of the cost. A motion was made by Pete Filla, seconded by Kaylee Waldvogel to resurface the alley behind the village office, with the Village of Ettrick paying the costs up front and billing the responsible land owners for their portion of the square footage beyond the 16 feet of Village of Ettrick responsibility-the total repayment cost not to exceed \$15,000.00. Courtney Kotlarz will verify the measurements. The motion carried 5 to 0. A motion was made by Pete Filla, seconded by Dan Molstad to set the re-payment period for the land owners responsible for resurfacing of the alley behind the Village Office not to exceed 2 years. The motion carried 5 to 0. Courtney presented 2 building permit applications to the board. Courtney verified the projects and verified they met the requirements of the Village Zoning Ordinance and recommended approval of the applications. A motion was made by Dan Molstad, seconded by Pete Filla to approve the Building Permit Application of Gary Capouch to construct decks with steps on his property located at 15922 Co. Rd. C. The motion carried 5 to 0. A motion was made by Dan Molstad, seconded by Kaylee Waldvogel to approve the Building Permit Application of Dana & Andy Osborn to erect a 4 foot chain link fence on their property located at 23188 N. Main St. The motion carried 5 to 0;

### **New Business**

Marc Baures gave the board a list of Village of Ettrick Committees, which includes the Finance/Claims Committee, Public Safety/Public Relations Committee, Utilities Committee, Public Works Committee, Public Welfare Committee, the Parks/Recreation Committee, Landfill ADHOC Committee, the Village Board representative on the Library Board, the Village Planning Commission, the Board of Review and the Election Board. He asked the trustees to review the committee appointments for the period ending in 2025 and bring suggestions for consolidation and revision of the committees. He also asked the trustees to volunteer for committees where they have expertise and knowledge;

Jane Jensen gave the board the proposed revisions to the Trempealeau County Uniform Dwelling Code Ordinance from Mike Kornmann, Director of Trempealeau Co. Land Management. The Trempealeau Co. Environment and Land Use Committee (E & LU) is requesting that Town, City & Village Boards give input on the proposed revisions to the standards for detached garages. Currently, the Trempealeau Co. Ordinance reads: The scope of this Ordinance includes the construction and inspection of all new construction, alterations and additions to one- and two-family dwellings, and the construction and inspection of all detached garages as specified in subsection (5) below:

(5) Standards for Detached Garages.

(a) Definition of Detached Garage. A “Detached Garage” as used in this ordinance is defined as a structure that is designed for the storage of motorized vehicles, has any more that 2 sides completely enclosed, and is not attached

to a dwelling. A “Detached Garage”, for the purposes of this ordinance does not include any buildings used exclusively for farm operations, as defined in the UDC. All mechanical systems of a detached garage, such as heating, electrical, or plumbing shall comply with the requirements of the UDC.” Currently the State of Wisconsin requires permits and inspections for: All one- and two-family dwellings built on or after the effective dates under s. SPS 320.03. This includes site-built dwellings, manufactured buildings used as dwellings, modular homes and dwellings that may be designated as cabins, seasonal homes, temporary residences, etc. (except for manufactured or HUD homes, which are covered separately under this section). The Trempealeau Co. E & LU Committee is considering the following options:

Option 1 – Leaving the Current Ordinance as is. (This means single and two family dwellings, remodels, additions and garages will continue to be inspected).

Option 2 – Continue to require the inspection of one and two family dwellings, as required by the State of Wisconsin, and to revise the Ordinance to require the inspection of electrical in any other building with that component in it.

It was the consensus of the board to recommend Option 2. Jane Jensen was instructed to inform the office of Trempealeau Co. Land Management;

A motion was made by Pete Filla, seconded by Harold Olson to open the Public Hearing on the renewal application of Ettrick Express Mart, LLC-Ann M. Pfaff, Agent for a Class A Liquor License and the renewal applications of Joyce J. Payne d/b/a Corner Pub; Ettrick Industries, Inc. d/b/a Ettrick Golf Club-Layne Anderson, Agent; Joshua S. Hanson d/b/a Hog Daddy’s Bar & Grill; First & Main Eats & Beats, LLC –James M. Baron, Agent d/b/a First & Main Eats & Beats; Severson & Associates, LLC d/b/a The Grave Yard-Lori Severson, Agent and Seth D. Dale & Brittany J. Dale d/b/a Weiner’s Bar for Class B Liquor Licenses for the period ending June 30<sup>th</sup>, 2024. The motion carried 5 to 0;

A motion was made by Harold Olson, seconded by Pete Filla to approve the applications of Ettrick Lions Club, Inc. for Temporary Class “B” Retailer’s Licenses for the Village Parks, The Ettrick Lions Club grounds and for Ettrick Days. The motion carried 5 to 0;

A motion was made by Pete Filla, seconded by Dan Molstad to Adopt Resolution # 23-03, an amendment to recreate Section 1 of Village of Ettrick Building Code Ordinance #300, Ordinance #300A and Ordinance #300B to read as follows:

New construction of one or two family dwellings in the Village of Ettrick shall be approved by Trempealeau County Department of Land Management and in accordance with Village of Ettrick Zoning and Building regulations. The Village of Ettrick Building Inspector shall approve or deny roofing, window and siding improvement applications. All other Village of Ettrick Building Permit Applications and accompanying construction plans shall be presented to the Village Board of Trustees for approval or disapproval, with field inspection for applications to be completed by the designated Building Inspector(s) of the Village of Ettrick. The

motion carried 5 to 0;

Marc Baures reported that he spoke to Michelle Butler, on the agreement between the Village of Ettrick and the GET School District outlining the use of the Ettrick Community Center by Village of Ettrick residents. He noted that Ms. Butler says the school district has no objection to Ettrick residents having access to the Community Center. Marc reported that residents are being told by the school district that they can only use the facility for 4 hours at a time, among other restrictions. Harold Olson said before entry FOBs were used, many people had keys to the Community Center for use after school hours and there were never any problems. Pete Filla said that the current restrictions are not in the spirit of the original intention of the agreement between the village and the school district, which grants access to the community center to all Ettrick residents after school hours and when it is not being used by the school district. Harold Olson and Pete Filla said that they think that the original agreement should be followed. Marc Baures called for a meeting of the Committee of the Whole to hammer out the details of Ettrick Community Center access.

A motion was made by Pete Filla, seconded by Harold Olson to hold a Meeting of the Committee of the Whole to discuss access to Ettrick Community Center on Monday, May 22nd, 2023 at 7:00 p.m. The meeting will be held at the Village Office at 22864 N. Main Street, and it is open to the public;

Marc Baures opened the discussion on traffic and speeding issues on Main Street. Baures asked the board for their consideration on the use of driver feedback (radar) speed limit signs at Village limits to reduce speeding by vehicles entering the Village. He said that such speed signs cost approximately \$3,000.00 to \$3,500.00 each. Harold Olson asked if Trempealeau County would be responsible for the cost of maintenance of the signs. Marc said he will get more information for the next meeting. He also said he would do an informal survey of residents of North and South Main Street for input on the signs;

Marc also asked for thoughts on a proposed four-way stop sign at the intersection of Main Street and Bridge St./State St. to reduce speeding through intersection and reduce safety issues with right hand turn from Main St. going west on Bridge St. Dan Molstad asked if this is addressing a specific complaint about that area. Marc said he has had some complaints;

The board reviewed the employee sick leave benefits/policies, including payout for 480 hours of accrued sick days paid at retirement only after 25 years of employment. Marc Baures asked the Public Safety/Public Relations Committee to review the policy and come back to the full board with a recommendation. A motion was made by Harold Olson, seconded by Kaylee Waldvogel to schedule a meeting of the Public Safety/Public Relations Committee for Thursday, May 11<sup>th</sup>, 2023 at 6:30 p.m.;

Marc Baures asked the board to consider Registration in WI PFAS Cost Recovery Program offered through WI Rural Water Assoc. (WRWA), where the recovery program registers the Village of Ettrick for future reimbursements of costs associated with PFAS testing, treatment or remediation (Not punitive actions). The reimbursement will come from anticipated litigation/settlement with global manufacturers. A motion was made by Pete Filla, seconded by Kaylee Waldvogel to register in the WI PFAS Cost Recovery Program offered through WI Rural Water Assoc. (WRWA). The motion carried 5 to 0;

Marc Baures said he talked to representatives of the proposed Dollar General Store and the parties are confident they can reach an agreement and move forward;

### **Old Business**

A motion was made by Pete Filla, seconded by Harold Olson to approve the minutes of the regular meeting of the Village Board of Trustees held on March 7<sup>th</sup>, 2023. The motion carried 5 to 0;

After the board reviewed the Treasurer's Report, a motion was made by Pete Filla, seconded by Kaylee Waldvogel to approve the Treasurer's Report for the month of March. The motion carried 5 to 0;

A motion was made by Dan Molstad, seconded by Pete Filla to approve for payment voucher #'s 39068-39099 plus 4 automatic deductions in the amount of \$35,056.73 from the General Checking Account and voucher #'s 10789-10804 plus 1 automatic deduction and 1 fund transfer to the W/S Sweep Account in the amount of \$28,854.37047001 from the Water/Sewer Checking Account. The motion carried 5 to 0;

A motion was made by Pete Filla, seconded by Harold Olson to adjourn the meeting at 7:34 p.m. The motion carried 5 to 0.

Jane Jensen  
Village Clerk  
Village of Ettrick